

Vacancy Announcement



Inspiring Excellence

Centre for Peace and Justice

Position Title: Foreign Policy and Security Analyst	Expected Starting Date: September 1, 2023
Reporting Line: Executive Director	Salary: Negotiable
Duration: 12 Months (with probable extension)	No of Position: 01
Type of Appointment: Contractual	Work station: Dhaka, Bangladesh

BACKGROUND:

CPJ is a multi-disciplinary academic institute that promotes global peace and social justice through quality education, research, training, and advocacy. CPJ is committed to identifying and promoting sustainable and inclusive solutions to a wide range of global concerns and issues, including fragility, conflict, and violence, in collaboration with various renowned local and international academic institutions, NGOs, and development agencies.

POSITION OVERVIEW:

Centre for Peace and Justice, BRAC University (CPJ) is looking for an experienced and self-motivated Foreign Policy and Security Analyst to work closely with the multi-disciplinary research team and the senior management of CPJ according to the Terms of Reference stated herewith.

SCOPE OF WORK:

- Conduct extensive research on changing policy dynamics in national, regional, and global contexts;
- Prepare and participate in the dissemination of materials containing relevant recent developments;
- Maintain regular communication with various stakeholders, especially partner organisations, and look for opportunities to collaborate with them;
- Deliver presentations to various stakeholders;
- Participate actively in the planning and execution of relevant events, including workshops, seminars, conferences, and colloquiums;
- Write articles for relevant platforms including newspapers, blogs, web, and journals;
- Lead and/or assist in the writing of concept notes, proposals, and relevant fund-raising activities;
- Participate in teaching activities as part of the various courses offered by CPJ and contribute to the development of relevant curriculum and syllabus;
- Any other assignments or duties assigned in connection with the implementation of the strategic plan of CPJ.

EDUCATION AND EXPERIENCE

- Completed advanced university degree (post-graduate) from an accredited academic institution preferably in International Relations, Public Policy and Governance, International Law, or other related fields.
- A minimum of three years of experience in a position of similar responsibility is mandatory.

CORE COMPETENCIES:

- Research, fact-checking, and problem-solving skills;
- Verbal and written communication skills in English and Bangla;
- Organisational skills and attention to detail;
- Leadership and time-management skills;
- Negotiation and networking skills;
- Interpersonal and intrapersonal skills;
- Problem-solving and team-working skills;
- Analytical and critical thinking skills;
- IT skills;
- Ability to work efficiently under pressure with tight deadlines.

Deadline of Application Submission: CV along with a motivation letter should be sent to cpj@bracu.ac.bd By August 15th, 2023 mentioning name of position in the subject line.

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- *CPJ is an equal opportunity employer and women are encouraged to apply*
 - *Please note that only short-listed candidates will be called for interview*
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